



The Catholic Women's League of Canada

Toronto Diocesan Council

MARY MATTHEWS PUBLIC SPEAKING CONTEST JUDGES SCORING/RANKING GUIDELINES

WORKSHEET TO ACCOMPANY STEP 1

1. Write the speech topic next to the assigned alphabet in space provided below.
2. Use tick marks to evaluate during the speech and total the points afterwards.
3. Write comments about each contestant in order to provide details for a brief, constructive critique after the contest or to support your mark during discussions.

ID	TOPIC	COMMENTS
A		
B		
C		
D		
E		
F		
G		
H		
I		
J		

4. After each speech, record the contestant's score on the **Step 1 Scoring Sheet**.
5. After all the speeches, obtain any penalty points from the timekeeper in order to calculate the Grand Totals.
6. Do not present a tie for first or second place. Resolve a tie by paying special attention to the skills displayed in the impromptu speech.

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STEP 2 AND STEP 3– RANKING WORKSHEET

STEP 2:

1. Review your **STEP 1 Scoring Sheet** and rank each contestant based on *your score* assigned on the **Grand Total** line by recording each Contestant ID and score next to the appropriate placement position on the chart below under the Step 2 columns.
2. In the event of a tie for Third Place and onward, rank the tied contestants the same.
3. Go to **STEP 3** to determine the # of points to assign to each placement.

Placement	STEP 2		STEP 3
	Contestant ID	Grand Total Score on STEP 1 Scoring Sheet	Points for placement as per Chart
First Place			
Second Place			
Third Place			
Fourth Place			
Fifth Place			
Sixth Place			
Seventh Place			
Eighth Place			
Ninth Place			
Tenth Place			

STEP 3:

1. Using the points chart below, determine each contestant’s appropriate points based on your ranking. (i.e., Assign 30 points to your First Place contestant, 27 points to your Second Place Contestant, etc.).

First place: 30 points	Sixth Place: 15 points
Second place: 27 points	Seventh Place: 12 points
Third place: 24 points	Eighth Place: 9 points
Fourth place: 21 points	Ninth Place: 6 points
Fifth place: 18 points	Tenth Place: 3 points

2. Now, record the assigned points on the above chart under the Step 3 Points column for each placement.
3. Submit this worksheet to the Head Judge for compiling. (**STEP 4**)

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STEP 4: CONSOLIDATED RESULTS WORKSHEET

1. Head Judge - Collect the **Step 2/Step 3 Ranking Worksheets** from the other judges.
2. Use the form below to record the points each judge has assigned to each contestant.

Contestant ID	Judge #1 # of Points	Judge #2 # of Points	Judge #3 # of Points	Total # of Points
A				
B				
C				
D				
E				
F				
G				
H				
I				
J				

3. Sum the points for each contestant to arrive at the Total # of Points,
4. Fill in the Contestant IDs below for the Winner and Runner-up:

Winner – Contestant with the highest total # of points: Contestant ID: _____

Runner-up – Contestant with the 2nd highest total # of points: Contestant ID: _____

5. Provide the Service Chair with the results and hand in all the worksheets.

NOTE:

In the event of an overall tie for 1st and 2nd Place, the three judges can discuss the reasons for their results and reach a compromise. If there is an impasse, the opinion of the Timekeeper may be sought. If after further discussions, there is still a tie, then at the respective contests, the following individuals are asked to provide input to break the tie:

- Parish Level: The Parish President or Service Chair
- Regional level: The Regional Chair or Service Chair
- Diocesan Level: A pre-assigned Life Member

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**STEP 5: FINALISTS – MARY MATTHEWS PUBLIC SPEAKING CONTEST
JUDGES SIGN OFF**

Contest Date: _____

WINNER:

Name: _____

School: _____

Topic: _____

RUNNER-UP:

Name: _____

School: _____

Topic: _____

JUDGES SIGNATURES:

1) _____

2) _____

3) _____